

## Sample outline of ICPO

( Company Letterhead)

ICPO

Attention:

Date: \_\_\_\_\_

We, \_\_\_\_\_

( Company Name ), hereby state and represent that it is our intention to purchase, and we hereby confirm that we are ready, willing and able to purchase the following commodity as per the specification and in the quantity and for the price as specified in the terms and conditions as stated below. This representation is made with full corporate authority and responsibility.

### Exclusivity & Validity Of The Letter Of Intention

We confirm and guarantee that this Letter of Intention has not been issued to any other sellers or brokers before and has a validity of fifteen (15) days from the date of issue.

Commodity: xxxxxxxxxxxx

Origin: Seller's Choice: Buyers request:

Quantity: \_\_\_\_\_ Metric Ton / Month x or \_\_\_\_\_ bbls

Duration: (Minimum 12 months contract)

Price: USD Target Price \$ \_\_\_\_\_ CIF

Per Dry Metric Ton CIF Port \_\_\_\_\_

Delivery:

Packing:

Payment:

BG – To cover payment by TT after unloading at port of destination.

### BUYER'S BANKING INFORMATION:

Bank Name:

Bank Address:

Account Holder:

Account Number:

Bank Officer:

Telephone Number:

Fax Number:

SWIFT Code:

Confirming Bank Name:

Confirming Bank Address:

A copy of this ICPO should be sent by the buyers to their Bank informing them of what they intend to purchase.

For and on behalf of, (Buyer's Company Information)

**BUYER'S COMPANY INFORMATION:**

<b>COMPANY</b>	
<b>LEGAL ADDRESS</b>	
<b>CITY</b>	
<b>COUNTRY</b>	
<b>TEL</b>	
<b>E/FAX</b>	
<b>REPRESENTED BY</b>	
<b>TITLE</b>	
<b>EMAIL</b>	
<b>PASSPORT NO.</b>	
<b>COUNTRY</b>	

**SPECIAL CONDITIONS:**

- 1- WE AUTHORIZE OUR BANK TO ALLOW A SOFT PROBE IN THIS ICPO.
- 2- THIS IREVOCABLE PURCHASE ORDER IS SUBJECT TO FINAL APPROVAL AND AGREEMENT BY BOTH SELLER AND BUYER AND ALL THE TERMS AND CONDITIONS HEREIN AS WELL AS THE SUBSEQUENT CONTRACT OF SALE INCLUDING ANY AMENDMENTS OR VARIATIONS THEREOF, ALL OF WHICH HAVE TO BE REDUCED IN WRITING AND SIGNED BY BOTH PARTIES HERETO.

THE BUYER:                      Name

Signature

Represented by:

Company Seal